



## Canadian Association for HIV Research

# Annual General Meeting

Friday, April 20, 2012, 18:00-18:50

The Fairmont Queen Elizabeth, Montreal, QC

## MINUTES

Chair: Jonathan Angel

### 1. Welcome and Introductions

Jonathan Angel opened the meeting and gave words of welcome. There were 46 members in attendance. Jonathan introduced the Council Members in attendance: Jonathan Angel, Bill Cameron, Curtis Cooper, Matthias Gotte, Saara Greene, Bob Hogg, Andrew Matejic, Peggy Millson, Jean-Pierre Routy, and Carol Strike.

### 2. Approval of the Agenda

Jonathan Angel asked if there were any objections to the 2012 AGM Agenda. There were no objections and the Agenda was approved.

### 3. Approval of Minutes of AGM 2011

Jonathan Angel inquired if there were any objections to the 2011 AGM Minutes. There were no objections. Marc Brockman made a motion to approve the Minutes. Seconded by Keith Fowke and approved.

### 4. President's Report

Jonathan Angel welcomed CAHR's new Executive Director, Andrew Matejic. Andrew previously worked at the Canadian Institutes of Health Research, and joined CAHR in November, 2011.

## 5. Executive Director's Report

### Update on Activities

Andrew Matejic provided an update on CAHR's activities for the upcoming year. Specifically, as of July 1, 2012, CAHR will be supporting 11 researchers. There will also be a CHAR/CIHR summer competition for new awards, with the plan to fund 4 Master's students and 4 PhD students.

Andrew informed the group that the New Investigator Workshop has been a great success, and thanks was given to Curtis Cooper and Carole Strike for their hard work in developing this program. Andrew also noted that stable funding from CIHR has contributed to the New Investigator Workshop success.

CAHR is hoping to increase the number of workshops offered throughout the year, and is also considering undertaking a community based research workshop, in tandem with other partners.

### Update on Research Inventory

Andrew Matejic provided an update on the Research Inventory and CAHR's possible future partnership with the Canadian Institutes of Health Research (CIHR). This Inventory will be based on the new Common CV (CCV) platform (which is scheduled to launch in June, 2012). The HIV Research data set and database would showcase HIV researchers in Canada. The benefits of partnering with the CIHR on this project include:

- The potential to have database of Canadian HIV Researchers on-line in 2012/13
- The CCV is already used by over 90,000 researchers in Canada
- There is a relatively small financial investment with using CCV (\$10K per year as compared to \$300K start-up and \$100K annual cost for developing own database)
- The opportunity to guide further developments of CCV and classification system
- This would provide incentive for other major HIV funders to utilize CCV

### Next steps

In order to move forward with the Research Inventory project, Andrew Matejic suggested that CAHR's agreement with CIHR be formalized.

### CAHR 2012 – Moving Forward

Andrew Matejic indicated that CAHR is committed to:

- Increasing communications with its membership
- Writing profiles for research students and publish on the CAHR website
- Undertaking a funding landscape for HIV research in Canada in concert with other HIV research funders
- Developing and implementing a plan for continued funding support for HIV researchers
- Initiating New Investigator Workshop training opportunities throughout the year.
- Partnering with CIHR and OHTN to create an online learning practicum in CBR
- Continuing to build long-term sponsorships / partnerships that will build and grow the organization

## **6. Treasurer's Report**

Curtis Cooper presented the 2011 CAHR Financial Report.

The Financial Report reflects the findings of CAHR's annual review of activities from November 1<sup>st</sup> 2010 to October 1<sup>st</sup> 2011. As of October 31, 2011, CAHR had: \$270,356 in cash, \$26,111 in liabilities, \$967,694 in investments and net assets of \$1,331,909. CAHR Investments remain with MD Management in Ottawa. All CAHR financial accounts remain with a CIBC branch in Ottawa.

At this time, CAHR has decided not to conduct a full audit as it is costly and not yet necessary. CAHR will continue conducting financial reviews until such time that a full audit is deemed necessary.

Curtis will continue to provide comprehensive yet understandable reports for Council and Members.

A motion was put forward by Sylvie Trottier to accept the Treasurer's Report. Motion was seconded by Bob O'Neill, and approved with no objections.

## **7. Secretary's Report**

Carole Strike introduced those nominated for election to the CAHR Council:

Community Representative: Terry Howard. Terry was nominated by Bob Hogg and Saara Greene

Clinical Sciences Representative: Stuart Skinner. Stuart was nominated by Curtis Cooper and Bob Hogg.

There were no objections and no further nominations. The proposed new members were elected by acclamation.

## **8. Other Business**

Jonathan Angel called the outgoing Council members to the stage to receive their Awards of Thanks. Jean-Pierre Routy was presented with his award. Darien Taylor was not present to receive her award. Sylvie Trottier was also called to the stage to receive her award from last year.

## **9. Adjournment**

There being no further business, the meeting was adjourned at 1850h.